



Rhode Island Department of Health
Three Capitol Hill
Providence, RI 02908-5094
www.health.ri.gov

Memo

Safe and Healthy Lives in Safe and Healthy Communities

To: Tobacco Control Mini Grant Applicant

From: Seema Dixit, Program Manager, RI Tobacco Control Program

Date: December 18, 2008

Re: Information on Tobacco Control Mini Grant Opportunities

The Rhode Island Department of Health, Tobacco Control Program is offering a limited number of tobacco control mini-grants in the range of \$500 - \$5000 dependent on the scope of work and proposed activities. The Tobacco Control mini-grants are to be used to conduct some or all of the activities/event(s) listed below to promote a tobacco free environment statewide.

1. Training youth as spokespeople on tobacco control issues and making them available for statewide and key community education and advocacy efforts.
2. Implementation of the tobacco control toolkit and related best practices designed to help districts and schools address the issue of tobacco in a comprehensive and effective manner including prevention curricula, smoking detection systems, and smoking cessation resources. It is intended for use by District Health and Wellness Subcommittees and other district or school leaders in developing and implementing policies, programs, and curricula to help prevent and reduce the use of tobacco throughout the school community. Resources, tools, and curricula in the toolkit are based on best available research and models, with an emphasis on Rhode Island resources. The toolkit can be found at <http://www.thriveri.org/issues/tobacco.html>.
3. Conducting Geographical Information Systems (GIS) mapping of tobacco retailers in local towns/cities to document disparities in the density of tobacco retailers, advertising and promotions and disseminate the mapping results around district schools and college campuses. Note: Training will be provided on conducting GIS mapping.
4. Conducting counter advertising campaigns on hookah/smoking/cigar bars promotions aimed at the college population.

5. Training youth to conduct research on peer tobacco use and attitudes in schools, colleges, universities and other settings.
6. Developing and implementing tobacco control events to coordinate with the national and statewide Kick Butts Day (April 2nd, 2009) and/or World No Tobacco Day (May, 2009).

Preference will be given to fund agencies planning to conduct one or more of the above events/activities. However other innovative projects that focus on tobacco control issues may be considered depending on the scope of work and funding available.

Attached is a mini-grant application form, please submit this along with a detailed scope of work, maximum three pages, describing how the grant funding will be used to: Rosemary Reilly-Chammat, Ed.D. RI Department of Health, 3 Capitol Hill, Room 302, Providence, RI 02908-5097 or fax 401-222-1442 no later than January 21, 2009. Please make sure to include in your description a component on how you plan to evaluate the effectiveness of your project. Should you have questions or concerns please call Rosemary Reilly-Chammat, Ed.D. at 401-222-5922. Applications will be date stamped on their receipt and funding will be issued upon review of the proposed scope of work. Awarded grantees will be notified in early January and can begin the grant work once their purchase order is approved (estimated timeline February, 2009). Grantees are encouraged to make purchases such as curricula, smoke detection systems and other tobacco control resources, where applicable, prior to March 29, 2009. Mini-grant activities need to be completed June 30th, 2009 and all reports and invoices will be due no later than June 20th, 2009 in order to be reimbursed.

Enclosed is a W-9 form that you must complete and return when you submit the mini grant application. This allows us to process the appropriate paper work so you will be paid at the end of the campaign.

Grantees selected to receive funding will undergo trainings to facilitate grant implementation. Attendance at training events and bi-monthly meetings is mandatory. We will provide information on access to tobacco control resources including brochures, posters, speakers, videos as well as other details prior to beginning of the grant. We look forward to hearing from you regarding this opportunity.

Thank you for your participation in tobacco control.